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**Open Position** : **Laboratory Technician**

**SERIS Department** : PV Production, SIPV Cluster

**Requirements** :

- Degree as Lab Technician / Lab Assistant in relevant field like chemical or pharmaceutical industry preferred.
- At least 3 years of relevant professional experience (direct experience in photovoltaic sector is preferred)
- Experience in working with toxic and/or hazardous chemicals
- Computer literate
- Attention to details
- Good communication skills in English (spoken and written)
- Physically fit
- Reliable
- Good interpersonal skills
- Good book-keeping practices

**Job Scope** :

- Assist the PV Production technologies group's R&D work, by performing routine processing steps in SERIS cleanroom laboratory for silicon solar cells. Typical tasks include wet-chemical processing of silicon wafers and glass substrates
- Responsible for cleanroom lab's chemical store and to ensure that sufficient supplies of all consumables (mainly chemicals) used by the lab are available at all times
- Monitor the chemical store's inventory of consumables on a regular basis and to order and receive new supplies as required
- Obtain and store safety data sheets for all chemicals including hazardous materials used in the labs
- Create/Update data in the chemical store's computer systems
- Conduct physical counts against shipping documents
- Ensure compliance with safety and security regulations
- Regular housekeeping of the chemical storage areas
- Perform other laboratory and processing tasks as assigned

**Application Deadline: 28 February 2010**

Interested candidates should send their CV, references and letter of recommendation to:

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We regret only shortlisted candidates will be notified.

SERIS at National University of Singapore offers a stimulating environment in which we believe you can develop professionally and make valuable contributions. For more info on SERIS, please visit [www.seris.sg](http://www.seris.sg)